

## THREE LAKES PTO

October 9, 2017 minutes

Call to order

Attendance: Kira Bender, Heather Biro, Heidi Raddatz, Ashley Potrykus, Steve Gruszynski, Ann Blamey, Lindsey Riker, Nicole Nowlin, Sarah Alsager

Review of September minutes – not read to members, needs approved at Nov. meeting

Treasurer's Report: Heather Biro

Proposed Working Budget: Believe Campaign expects to bring in \$4,500 (our primary fundraiser)

Expenditures: Proposition to allot \$250 per 4K, K, 1st - 8th grade classrooms to use for field trips or miscellaneous expenditures. We also propose to allot \$100 to welcome back staff in August, \$100 toward a mid-year event, \$300 toward the end of year teacher & staff luncheon. \$500 will be set aside for Santa's Secret Shop and \$500 to be shared amongst art, music, Phy. Ed. and counseling programs.

(Average Box Tops income last year was approx. \$400)

Motion to approve this as working budget Tabled until Nov. meeting

Old Business

Believe Fundraiser – expected to earn around \$4,500 this year, but exact figures are still unknown. 2 teachers did receive \$50 credit for having 50% participation rates. Credits were also extended to Mrs. Maney as well as Mr. Gruszynski.

Family Game Night – 43 people signed up ahead of time and extra people showed up. About 50 plus people attended and many giveaways were successful! Cost estimated was \$100 for pizza & soda, but only \$60 spent.

New Business

October & November funds requests:

Lisa Smetna requests \$20/student to supplement cost of singing (music/lunch/snacks) in Wausau. Applies to grades 5-12, cost is \$45/person, would help 10 students. Discussed adding to our request form the question: "Was this request denied in the budget process?" As well as "Is this something the PTO or SCO has funded in the past?" Request denied by membership at this time, due to limits in the tentative working budget; this request for \$200 for only 10 students may be needed later in the year for other music related events.

Most requests that are recurring can be added to teacher's budgets from previous years and can be requested in advance. Mr. Gruszynski has a SMALL district office budget to work with.

Request from Ms. Margitan for grades 4-6 from both Three Lakes and Sugarcamp in regards to the book Wonder and subsequent movie. Will be part of a campaign focusing on Kindness.

Request is to take grades 4-6 to theatre to see the new movie. No motion made at meeting.

Nicole Nowlin will ask about featuring movie at the TL theatre at local board meeting later this week. Request tabled until Nov. meeting, requires further discussion disssion.

Proposed 2017-2018 Budget – discussed in Treasurer's report

PTO insurance – Kira and Heather met with Bob Werner and commercial insurance with him would be too expensive. PTO Today offering coverage and \$99 off in September, but Kira asked for it to be extended until this meeting. Motion made to purchase Basic Coverage through PTO today at \$484/today minus \$99 for the 2017-2018 year. This will allow opportunities for

off-school-ground events such as 5K-10K events, dances, costumes, talent shows, concessions, math fairs, open houses, movie, trivia, face painting. Motion passed by unanimous vote.

Tuft & Needle – fundraising opportunity. Offers 10-year warranty, uses 90-year-old company in the Carolinas to create mattresses. We can send out flyers to spread the word. Each year we participate, we receive a certificate for a FREE mattress we can raffle off! Works via online link to purchase any size mattress and the TL school receives 25% of profit! \*FYI for the TL PTO's first year we cannot use a live auction or raffle\*\* Motion made to pass out flyers and start promoting Tuft & Needle. Motion passed by unanimous vote.

Planning a Silent Auction, date TBD. Will start by sending a letter to businesses to ask for donations. Discussion tabled until Nov. meeting.

Trigs Giveaway Award – Diann Koshuta contacted Kira who applied for the Trigs Giveaway Award and TL won first place in the state! \$1,250 to be awarded after Trigs contacts TL PTO.

Committee Updates:

Scholastic Book Fair/Breakfast with Books events: This year Scholastic Book Fair is November 13-17th. In the past, Breakfast with Books each child gets a \$5 or less book in 4K and Kindergarten. No current request from Mrs. Bock about this event. Discussion about book drive again, during which all kids get a new book. Question about why doing both? Scholastic Book Fair profits at 50% if sales above \$2500, which they usually are. Motion made to distribute Scholastic dollars: 50% to Mrs. Hansen and the library and 50% retained by PTO to distribute at their discretion to teachers/classrooms. \$519 leftover from last year (can be used towards books, chairs, bookcases, etc.) Motion approved by unanimous vote.

Santa's Secret Shop: December 4-7th. (4th to set up, 5-6th to help students, 7th to finish with students and clean up.) Nicole Nowlin to draft a letter to businesses looking for donations, items to sell at Secret Santa's shop. Women's club (Sue Frank) have a monthly crafting night; women's club feedback has been that Santa's Secret Shop prices have been too high in the past. Jacque Sharp to help, plus previously mentioned volunteers.

Box Tops for Education: 3rd grade, Ms. Noe's class sorting, counting sets of 50 box tops, great feedback from them! Discussion about classroom containers and having a monthly traveling trophy for collecting the most box tops. Can acknowledge at citizenship assembly – most wins over the year will earn ice cream or pizza party!

Ann Blamey – make sure the TL PTO is acknowledged or mentioned as helping support field trips & events to make presence known to parents, teachers and community. FYI: Halloween buffet/event at The Black Forest immediately prior to Lions Event at school 10-31-17. Bring Kleenex or tissues to donate to School Pantry as the cold & flu season approach! Stock the closet!

Next meeting date: Monday November 20th, 2017 at 5:00pm