

Three Lakes PTO

May 1st, 2017 Meeting

1. Attendance:

Julie Lamon, Cindy DeHaan, Lauren Welsh, Lindsey Riker, Anne Eppler, Crystal Loppnow, Betsy Koch, Nicole Nowlin, Sarah Alsager, Rich Mahlerwein, Patricia Mandli, Cindy LeBuis, Marina McKissack

Officers: Kira Bender (President), Heidi Raddatz (Vice President), Heather Biro (Treasurer), Ashley Potrykus (secretary)

*Review of PTO membership: Membership is FREE and open to any adult of the Three Lakes Community who is interested in helping enhance and support the educational experience at Three Lakes Elementary School (4K-8th grades)

2. April minutes approved.

3. Treasurer's Report – Heather Biro

*All funds transferred into new account as of 4-24-17. Current balance \$4,400 with various causes already promised funds of various amounts. We are balancing meeting the SCO's previous commitments with new requests. Peggy Bennett has been a part of the SCO for 22 years and has been running it ALONE for the past 3 years.

*NEW NAME: THREE LAKES PARENT-TEACHER ORGANIZATION: this is to reflect a change in membership/leadership and a re-vamping of how PTO will be run. Per April meeting, it was determined that we will address the needs of the 4K-8th grades, as Sugarcamp Elementary has their own SCO that funds their 4K-6th grades and 7-8th graders do not yet qualify for National Honor Society, National Business Leaders Honor Society, Student Council, etc. Also, there is discussion ongoing at the high school levels of forming a Booster Club to streamline sports fundraising. Charlie Volk is spearheading that transition.

*As the TL PTO, the officers have formed a corporation, the TL PTO, LLC, in order to qualify as a corporation and thus be able to become a non-profit 5013c organization. This will be the organization funds will flow through legally. Also, becoming a non-profit will allow us to request donations from persons or companies and then additionally allow *them* to get a tax deduction from that donation. The cost from existing funds was \$30 to write Articles of Incorporation (see our by-laws) and then \$275 to get our EIN tax ID number as a 5013c organization.

*TL PTO By-laws are on the school website. Please read and if changes are needed we will vote on them! One vote/one person.

4. Requests

- Mrs. Garbowicz (1st grade teacher) – request for 1-2nd grade field trip. Estimate is 46 people, approx. \$5/person – Unanimous approval!
- Ms. Ameris Grapa (high school art teacher, K-12)
Request is for \$50 for art fair: ultimately, each grade has a 1st place winner, that winner receives a \$5 gift card. Unanimous approval!

5. Upcoming events

- Staff Appreciation Luncheon – approx. 12:30 pm until serving completed with food service beginning around 1:15 pm. Previous years have allocated \$350 towards this event.
 1. Food to be donated by The Black Forest. Will include a salad, rolls, alfredo pasta dish, dessert and drinks in the TL cafeteria
 2. It is traditional to have a cake for retiring teachers, this year that includes Beth Jacobsen from 4th grade. Nicole Nowlin volunteered Jacqui Sharpe (not present) to bake the cake.
 3. Nicole Nowlin volunteered to take charge of volunteers, which include: Cindy LeBuis, Cindy DeHaan, Heidi Raddatz, Sarah Alsager, Crystal Loppnow, Lindsey Riker, Marina McKissack, Heather Biro (sub-committee meeting May 8th at The Black Forest 6:30pm)
- Santa's Secret Shop
 1. Discussed using a vendor vs. volunteers shopping for items. Determined that most prefer not using a vendor, as they will likely take \$\$ away from the event. Has NOT been done as a fundraiser in the past, but more as a service for the students.
 2. Sugarcamp SCO has a \$1500 budget for their Secret Santa Shop and children can purchase up to 4-5 items at no cost.
 3. After discussion, there will be a committee formed to shop for items over the course of the year. There will also be a Secret Santa Committee present on the days of the event to set up, take down, account for inventory and wrap gifts. Students will still bring their own funds to shop for items of various prices this year. Committee will ask local businesses for product donations, and possibly small denomination gift card donations. TL PTO will send out a request for a free will financial contribution as well as a request for small items in good shape to donate to the event also. There are currently approx. 172 students in 4K-6th grade.
 4. Having Santa present at the event was decided against. Too much happening to include a photo with Santa also. Takes too much time from classes. The alternative was discussed to have a Pancake

Breakfast with Santa on a weekend to allow for family photos there.
Perhaps coordinate with the Lions Club?? (Don Sidlowski is a contact)

5. Shopping committee to include: Nicole Nowlin, Kira Bender, Marina McKissack, Crystal Loppnow (sub-committee to meet with Peggy Bennett at a time TBD)

“Day Of” Committee to include: Heather Biro, Marina McKissack, possibly Ashley Potrykus

- **Summer Events**

1. Fourth of July to capture tourist donations!

- “Fun Run” immediately before 4th of July parade in downtown Three Lakes. Run would start at Winery and kids could run down parade route to Lick-A-Dee Splitz and back.
- Sno Cone machine? Could rent a machine and sell sno cones on parade route, primarily before parade?
- Committee for summer events: Ashley Potrykus, Patricia Mandli, Lauren Welsh, Heather Biro, Kira Bender, Nicole Nowlin, Lindsey Riker (meeting TBD)

- **UPDATE:**

TL PTO has been discussing a financial contribution to the memorial of 1st grade student Grace Canada. In the past, SCO has donated \$200 to the family of the student who passed away. The first grade class voted and decided to plant a flowering “Gracie Tree” on the school grounds with a bench wrapping around it, in order to sit & pray or think. Northwoods Nursery has donated the tree. Circular benches may be built by Mike Gorney’s woodshop class, but we would still need wood to be donated. Cost is uncertain; Mari Lynn Garbowicz to follow-up on cost of the project.

Sub-committee meetings discussed; Summer committee to likely meet in June after school is out. Next general assembly meeting planned for early August.

THANK YOU FOR YOUR ONGOING SUPPORT!!!