

Three Lakes School District



Academic and Career Plan

Created 2017

Currently, Wisconsin school districts implement career exploration and planning services for students by aligning their programming with the Wisconsin Comprehensive School Counseling Model (WCSCM) through nine Model Academic Standards in 3 domains: Academic, Personal/Social, and Career. School districts are also required to comply with Wisconsin Administrative Code PI26 regarding access to Education for Employment (E4E) programming. ACP, in essence, marries the requirements of E4E and meeting the WCSCM standards with a focus on personalization of learning, opportunities, and experiences. ACP also seeks to link some of the requirements for the Individualized Education Program (IEP) and Post-Secondary Transition Plan (PTP) for special populations as defined under the Individuals with Disabilities Education Act (IDEA), as well as Career Technical Education Programs of Study mandated by federal Carl Perkins funding.

Academic and Career Planning (ACP) is intended to equip students and their families with the tools necessary to make more informed choices about postsecondary education and training as it leads to careers. We value all academic preparation coupled with career awareness, career exploration, and career planning and management activities into a student's educational experiences. When this occurs, students have the best chance of creating a realistic picture of what they need to do and which routes to take in order to achieve their dreams. ACP is part of our overall vision for every student to graduate ready for further education and the workplace. That means our students must be competent both socially and emotionally. We want our students to be strong critical thinkers, to be able to collaborate and solve real-world problems, and persevere when faced with adversity. In conjunction with the Three Lakes School District's Long Range Plan, the goal is to provide a "Personal Education and Lifetime Inspiration."

Academic and Career Planning is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills. It is an ongoing process that begins in the early elementary and continues until the student's goal of college and/or their career has been met.

The Three Lakes School District covers parts of Vilas, Oneida and Forest counties. Students have access to a wide variety of opportunities and locations to contribute to the workforce. The top career opportunities in the area are in retail trade, manufacturing and construction, representing 36% of all jobs. In North Central Wisconsin (nine counties), the top opportunities projected for 2022 are in: office & administrative Support, production, sales, food preparation & serving, and healthcare. Together these opportunities represent 51.2% of all jobs. This is similar to the overall Wisconsin trend, which shows the most opportunities are in manufacturing, health care & social assistance, and retail trade. For more information please refer to Oneida County Economic Development Corporation and the Wisconsin Department of Workforce Development (<http://www.ocado.org/>). This data has a strong influence on the skills we help develop in our students, We have also listened to our local employers who value the 21st Century Skills of: creativity, critical thinking, communication, and collaboration. The Three Lakes School District's ACP incorporates the regional data, 21st Century Skills, Common Core,

and Wisconsin Technology and Engineering Standards into providing an opportunity for our students to be productive members of society.

All Students will graduate Three Lakes High School “College and Career Ready,” which means they will **know** their unique interests, abilities, skills and strengths. They will **explore** career clusters and pathways, education and training requirements, service and work-based learning opportunities, as well as career, technical & certification opportunities. Students will **plan** and maintain a program of study that provides flexibility based on individual experiences. They will then **go** with confidence, re-evaluating, and returning to the process as needed.



Consistent communication with families throughout the time each student is enrolled in our district will be maintained via email, phone calls, parent/teacher conferences, open house and other school events. Students, parents and the community will be notified of any special upcoming events regarding ACP.

Community stakeholders and committees will be invited to join our school’s process and journey in Academic and Career Planning. Through the *Explore* and *Go* components of the ACP model, we will partner with community members to provide work-based, relevant and purposeful opportunities for our students. Some of the activities may include Youth Apprenticeships, job shadowing, service learning, and community service. These activities will give our students authentic, real-world opportunities to learn about local careers and form professional relationships with community business members.

Students will be given the opportunity to pursue their personalized education starting with the classes they elect during regular academic days. Students will have the ability to

take Course and Youth Option classes as well as transcribed credits as Dual Credit opportunities. Students will engage in industry and college tours that will lead to job shadowing, school to work and youth apprenticeships. Students will be prepared for earning their first jobs as they develop soft skills and learn how to write resumes and properly engage in an interview. The district's requirement of community service will also help educate students of local career opportunities.

All students will participate in a variety of scheduled ACP activities throughout the year. High school students will have time during their school day to work on Career Cruising activities. Students will have access to their grade level Career Cruising activities to complete throughout the year. All junior high and high school teachers will be trained on how to use the Career Cruising software to assist students in creating and updating their portfolio. Access to student portfolios will be shared with parents. Parent/Teacher conferences may also be utilized to discuss student Career Cruising portfolios with parents.

All educators work directly with Special Education staff on a daily basis. Collaboratively, they will assess progress for students with disabilities. The Director of Special Education will implement Academic and Career Planning into individual education plans (IEPs). Students with disabilities will work with their case managers, teachers and the school counselors in maintaining their ACP portfolio.

All students participate in the following ACP activities:

	Classroom Activities	Grade Level	Teacher
1	Become aware of careers and work available	1	Margitan
2	Research a specific career	2,4,	Margitan
3	Learning styles and values inventory to encourage self reflection	5	Margitan
4	Self assessments to match skills, values and interests to occupations	3	Margitan
5	Develop an e-portfolio that supports career and educational planning	2,3,4,5	Margitan
6	Discover how to use skills and interests in a career	2,3,4	Margitan

	Classroom Activities	Grade Levels	Teacher
1	School Subjects & Careers	7	Margitan/Bock
2	Using School Subjects in the Workplace	7	Margitan/Bock
3	Using Career Matchmaker	6,9	Margitan/Bock
4	Your Career Ideas & Career Matchmaker	8,11	Block/Homeroom
5	Using Career Selector	8,10,12	Block/Homeroom
6	Comparing Careers	9,10,12	Homeroom
7	Career Cluster Research Project	8,9	Block/Lorenz/Bock/Meyer
8	Career Fair Project	9	Lorenz/Bock/Meyer
9	Career Interview Project	7	Margitan/Bock
10	Discovering Your Work Skills	10	Homeroom
11	Using My Skills	8,12	Block/Homeroom
12	College Research Exercise	8,10	Block/Homeroom
13	Finding the Right College	11,12	Homeroom
14	Learning Styles	6,8,10	Margitan/Block/Homeroom
15	Why Study This? Cross-Curricular Game	10	Homeroom

	My Plan Activities	Grade Levels	Teacher
1	Creating an Account	All	Bock/Lorenz/Bennett
2	Saving Your Career Matching Results	6	Margitan
3	Careers That Interest Me	7	Margitan/Bock
4	Schools That Interest Me	11	Bock
5	Scholarships and Financial Aid	12	Bock

6	My High School Education Plan	8,9,10	Block/Bock/Lorenz
7	Career Preparation & Planning	8,11	Block/Bock/Lorenz
8	Activities & Experiences	6,9-All	Homeroom
9	Using the Resume Builder	11,12	Ridderbusch