

Three Lakes Parent Teacher Organization

General Meeting

TL Elementary IMC

**Wednesday, October 16, 2024 3:35 PM**

1. Call to Order : Jenny Tuckey

People present: Amy Johnson, Megan Rheaume-Brand, Officers: Lauren Welsh, Jenny Tuckey, Elizabeth Rigby, Betsy Koch

3. Review/Approval of September minutes: Betsy and Elizabeth motion to approve minutes

4. Treasurer's Report:

- Checking Balance - \$7,050.89
- CD Balance - \$12,991.80 CD was renewed 9/18//24 and will mature on 10/10/25
- Monthly Expenses: Grandpa's Farm, Kovak Planetarium, Solid Rock Services  
\*Waiting on invoices for Glider
- Income: \$347.75 Sticker Sale Deposit
- Fund Requests: 1st Kovak Planetarium - \$170 (\$5/Person) Motioned to approve by Jenny and Elizabeth
  - , 6th Rockin' W Stables - \$175 (\$7/Person) Motioned to approve by Jenny and Elizabeth

5. Old Business

- Gaga Ball update-finished and paid. Katie B. will keep on eye on cloth/sand levels and let us know if needs more sand.
- Zipline chair- not in yet
- Wheels to woods grant- tabled
- Minted-winter promotion- tabled
- Santa's workshop-tabled
- School website PTO page is updated; it looks great! Thank you!
- Butterbraid update and timeline for pickup-and who is needed
  - Due today Oct. 16
  - Submitting by Oct. 18
  - Delivered Oct. 25 at 2:00 pm. Pickup 3-4 in room 123. Contact [threelakespto@gmail.com](mailto:threelakespto@gmail.com) if need another pick up time.
  - Lauren will send reminder email on Oct 24 to Jen West to send out a text on Oct 25 morning to remind of pickup. Already in BlueJay Buzz.
- Dates/timeline for scholastic/book fair
  - Flyers home week of 10/21, promotion posters up, teachers send seesaw messages, etc
  - Oct 23 fair arrives at school in boxes

- 10//24 Set up fair- 1pm in room 123
- Set up by October 25th for teacher and parent preview during B.B. pickup Open on Oct. 28 12-7pm during Parent Teacher Conferences
- Open on Oct 29-30 during lunch/recess 11am-12pm (we will make signup for students who have money only and will send to teachers)
- E-wallets: parents can set up account for child(ren) and teachers can set up account for others to donate money. Can shop in store or online. Money does not go away but stays til next time.
- Funds are in PTO account from pervious years. Not yet sure how we will use the money. Ideas are to give to kids who are in need, buy books for reading roundup, buy books for classrooms/library
- October 30-November 3rd-pack up fair-do end reports-2-4 people
- 11/4-11/8/ books pickup-no one needed to be there

## 6. New Business

Festival of Trees: Marina will send emails out. Theme: Christmas songs

**Need Volunteers for Elementary IMC:** Librarian Megan Rheaume-Brand is looking for volunteers to help when younger grades are checking out books and to reshelve books. Please contact her through email if interested. [mbrand@threelakessd.k12.wi.us](mailto:mbrand@threelakessd.k12.wi.us) ( Monday 1:30-2:40pm for 1st and 4K classes, Tuesday 2:10-2:40pm K class, Wednesday 1:30pm -2pm 1st grade class, her prep time is Tuesday/Thursday 12:30pm- 2:50pm)

- Volunteer recruitment for Book Fair: Megan and Amy said they could help. Thanks! We will ask for help from others for Santa's Workshop
- Picnic Tables- tabled
- Look at returned Teacher Forms: got a few and will look at later date

7. Next Meeting: November 13 3:30pm in Elem IMC

8. Adjournment