

APPLICATION FOR USE OF SCHOOL FACILITIES  
SUGAR CAMP SCHOOL

The undersigned hereby applies for use of the Public School Building below indicated and agrees to pay the rental rate stated, and such service charges for personnel as are indicated or may occur.

It is certified by the undersigned that the use for which this application is made will comply with all Board of Education policies on building use.

It is agreed that while being used by the undersigned, proper control will be maintained over the building and any persons who may be therein.

NAME OF ORGANIZATION \_\_\_\_\_ ADDRESS \_\_\_\_\_

NAME OF PERSON SUBMITTING APPLICATION \_\_\_\_\_

NAME OF PERSON RESPONSIBLE DURING USE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

APPLICATION DATE \_\_\_\_\_ DATE(S) DESIRED \_\_\_\_\_

DAY(S) OF WEEK \_\_\_\_\_ Month Date Year \_\_\_\_\_ A.M. P.M.

TYPE OF ACTIVITY \_\_\_\_\_

ADMISSION CHARGE (if any) Adult \_\_\_\_\_ Child \_\_\_\_\_ Special Equipment \_\_\_\_\_

FACILITIES DESIRED  
\_\_\_\_ REGULAR CLASSROOM  
\_\_\_\_ GYMNASIUM  
\_\_\_\_ IMC  
\_\_\_\_ KITCHEN

AGREED COSTS  
Rental \$ \_\_\_\_\_  
Custodial \$ \_\_\_\_\_  
Other Work \$ \_\_\_\_\_  
Other \$ \_\_\_\_\_

It is understood by both parties that the general Board of Education policies relative to the use of school buildings shall be applicable and the person whose signature appears below has been given authority to act for and assume complete responsibility for execution of such agreements as may be drawn.

The indemnification agreement below is incorporated herein and made a part hereof, and execution of that agreement is a prerequisite to approval of the application.

\_\_\_\_\_  
Signature \_\_\_\_\_ Title \_\_\_\_\_

INDEMNIFICATION AGREEMENT

The applicant agrees to indemnify and save the Three Lakes School District harmless, from any and all claims by or on behalf of, any persons or firms, pursuant to this application, or arising out of an accident or injury which occurs on school property during, or arising out of, the applicant's use of school property pursuant to this application. This includes claims against the School District for their negligence or alleged negligence. Applicant further agrees to indemnify the School District for any attorney fees, or other expenses incurred by the school District in defending any claims arising out of, or during the course of, applicant's use of school property pursuant to this application.

DATE \_\_\_\_\_ SIGNATURE AND TITLE \_\_\_\_\_

EMERGENCY INFORMATION

To dial "911" from any room: Lift the receiver; choose line 1 or 2; dial 911.

This Facility is \_\_\_ is not \_\_\_ available on the date(s) asked for.

BY \_\_\_\_\_  
Administrator

APPLICATION: Approved \_\_\_\_\_  
Rejected \_\_\_\_\_

BOARD OF EDUCATION  
SCHOOL DISTRICT OF THREE LAKES

DATE \_\_\_\_\_

USE OF SCHOOL FACILITIES FEE SCHEDULE

The following fee schedule shall be used when applicable. The fees shall be paid in advance.

<u>FACILITY</u>	<u>All Day</u>	<u>Evening</u>	<u>Afternoon</u>
Gymnasium	\$100.00	\$50.00	\$50.00
IMC	80.00	40.00	40.00
Kitchen	125.00	65.00	65.00
Regular Classroom	50.00	25.00	25.00

Above rates doubled if admission is charged to the public, or the facility is used for business purposes.

Non-profit organizations in the district will be charged a \$5.00 processing fee. Non-profit organizations outside of the district will pay the regular rate.

Use of the kitchen will be permitted only with one of the School District cooks present. The cook must be paid according to their current hourly rate, plus overtime and benefits if applicable.

All custodial services needed by users will be charged at the custodian's current hourly rate, plus overtime and benefits if applicable.

Seasonal use of athletic facilities will require a fee of \$10.00 per participant.